

PPGSD POST

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UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110 002

No. F. 3-10/2011 (SAP-II)

March, 2011

To

The Registrar,  
University of Delhi  
Delhi-110007

1 APR 2011

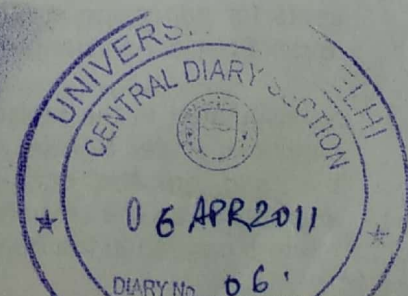
Sub.: University Grants Commission Assistance to the Department of **Botany**,  
**University of Delhi** At the level of **DRS-I** for **5 years 2011-2016** under the  
Special Assistance Programme (SAP).

Sir,

1. This has reference to the departmental profile and proposal submitted by the Department of **Botany** of your university for consideration to support under Special Assistance Programme (SAP) of the UGC as per revised guidelines of the Programme.
2. The UGC-Special Assistance Programme (SAP) is intended through constant efforts to raise the quality of teaching/research in different disciplines in Humanities, Social Science and Science subjects, Engineering & Technology department carefully selected on the basis of their work, academic achievement and viable potential for further development. The essence and primary aim of the scheme is combination of teaching and research to encourage group research efforts in pursuit of excellence.
3. The proposal of the Department of **Botany** was examined by the Expert Committee on **14.12.2010** After a very careful and critical in-depth examination of the academic achievements of the department, as given in the departmental profile, the Expert Committee recommended the department for consideration by the Commission to support the department at the level of **DRS-I**
4. On the basis of the recommendations of the Expert Committee, I am to convey the approval of the Commission to provide financial assistance to the Department of **Botany** of your university for a duration of **5 years** under Special Assistance Programme (SAP) with the following thrust areas for research and teaching

Thrust Area Identified

**Climate Change and Abiotic Stress**





5. As recommended by the Expert Committee, the Co-ordinator /Deputy coordinator of the Programme for the present phase of the Programme will be as indicated below:

**Prof. I. Usha Rao (Coordinator)**

**Dr. S.C. Bhatla (Deputy Coordinator)**

**The Co-ordinator may continue till the end of the present duration of the programme as per revised guidelines.**

The financial assistance approved for implementing the present phase at the level of DRS-I for a duration of **5 years** from **1st April, 2011** are as indicated below:

	(Rs. In lakh)
Non – Recurring	Rs. 35.00
Recurring	Rs. 10.80
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<b>Total NR + R =</b>	<b>Rs. 45.80 + 1 project fellow</b>
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Details of the item-wise grant approved above are given in the **Annexure-I.**

It may be noted that if the University is unable to implement the approved scheme within six months from the date of issue of this letter, the approval shall be considered as having lapsed.

6. The Commission will also provide additional grant for the following purposes.
- Maintenance, modernization, upgradation, accessories spare etc. for equipments procured under the programme @ 5% of total equipment cost per annum from the date of expiry of warranty period till the end of the term. Thereafter, it has to be met by the University/Institute.
  - Expenditure incurred or any amount deducted from the sanctioned amount by the University for any other purposes other than the items approved for implementing the programme will not be acceptable to the Commission.
7. To avoid inbreeding in SAP supported departments regarding recruitment of teachers and intake of students, the Commission has decided that the appointment on the faculty position in the departments financially assisted under Special Assistance Programme of the University Grants Commission be made from among the applications who have obtained their last academic qualification (M.A./M.Sc./M.Phil/Ph.D) from the university other than the one for which the appointment is being made. It has also been decided that the preference be given to the students from other states on at least 20% of the prescribed number of seats for admission in Graduate and Post Graduate courses in the departments under Special Assistance Programme.
8. As stipulated in the revised guideline for SAP/ASSIST Integrated Programme all sanctions under Special Assistance Programme (SAP) henceforth are subject to the conditions that departments under this programme would have to be given autonomy by the University / Institute for academic, financial and administrative matters relating to the Special Assistance Programme (SAP).



9. It is desired that the departments having SAP and ASSIST or both Programme should immediately introduce the examination reform measure and funding for SAP and ASSIST would be linked with the implementation of the minimum programme of examination reforms in these departments.
10. It may also be ensured that the physical facilities created under the Special Assistance Programme SAP/ASSIST may be opened, to be used by the other faculty members of the departments and other users within the University and from other University /Agency.
11. The appointment of Project Fellow may be made with the consolidated salary of Rs.8,000/- p.m. The person to be considered for appointment as Project Fellow must have Second Class Master Degree with the minimum 55% marks (50% in case of SC/ST/PH) or M.Phil. in the subject concerned or related subject. The candidate possessing First Class BE/B.Tech. Degree and M.B.B.S. Degree are also eligible to be appointed as Project Fellows in Engineering & Technology and Medical subject respectively. The Candidate to be appointed as Project Fellow should be below the age of 40 years at the time of appointment for claim of

Salary of Project Fellow from the UGC the following document are to be furnished:-

- (i) Copy of Notification/Advertisement of the vacancy
  - (ii) Copy of Minutes/Recommendation of the Selection Committee constituted for appointment of Project Fellow
  - (iii) Copy of University Order to the appointment of the Project Fellow.
  - (iv) Copy of Joining report of Project Fellow
  - (v) Attested copy of P.G. Mark sheet.
  - (vi) Attested copy of Cast/Disability Certificate incase the candidate belongs to reserved category and obtained below 55% marks
  - (vii) Attested copy of Matriculation Certificate for age proof.
  - (viii) Month-wise salary expenditure statement in respect of each Project Fellow.
12. The University/ Institute may follow the norms for appointment of Programme Co-ordinator and Deputy Co-ordinator (no Joint Co-ordinator or Co-ordinator ) and also constitute an Advisory Committee as per the guidelines of the Commission which can be downloaded from UGC website [www.ugc.ac.in](http://www.ugc.ac.in) and follow the terms of reference of the Advisory Committee to ensure effective implementation and monitoring of the Programme. The constitution of the Advisory Committee is compulsory for all departments which are being supported under SAP. The UGC nominees in the Committee will be as indicated below. The department may contact the UGC nominees for their acceptance and intimate the Commission.

1. **Prof. R.N. Chatterji, Dept. of Botany, Burdwan University**
2. **Prof. L.C. Rai, Dept. of Botany, Banaras Hindu University, Varanasi-5**



The active participation of the UGC nominees in each meeting of the Advisory Committee is essential. The composition and terms & reference of the Advisory Committee will be as given in the UGC Guidelines.

13. For optimizing the effective and usefulness of the programme the Commission will send an expert committee or organise group monitoring / review after two years of support given to the department for mid-term evaluation of the progress of work done by the department. The department will send accordingly a consolidated progress report in the prescribed form.

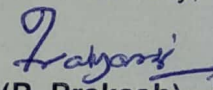
14. The University/Institute/Department is requested to take immediate steps to submit the following information/documents for necessary action :

- i) Acceptance of the terms and conditions of the grants duly signed by the Registrar of the University/Institute.
- ii) Name of the competent University Officer with full address in favour of the Demand Draft is to be sent by the UGC.
- iii) Bank and Account number with address.
- iv) Name of the Department Co-ordinator and Dy. Co-ordinator indicating (i) present designation (ii) specialised areas(s) of research and (iii) date of superannuation.
- v) List of members of the Advisory Committee constituted by the university/institute as per guidelines.
- vi) Year-wise academic programme and action proposed to be undertaken by the department during the period of **5 years** to implement the programme.
- vii) An undertaking from the University/institute to take over the recurring liabilities of the items including staff approved under the programme other than Project Fellow i.e. JRFs/RAs after a period of **5 years** of the programme.
- viii) Action taken on the academic recommendations made by the Expert/Review Committee may be intimated in due course.
- ix) The annual report of the work done during the year (as per effective date of the programme) should be submitted by the Programme Co-ordinator highlighting the academic achievements in research and teaching and indicating separately the progress in procuring of equipment/construction of building (only addition, alteration and renovation, if sanctioned under the programme) and the list of papers published in referred journal during the year positively reported by the end of every year.
- x) The steps taken by the university/ institute to implement the decision of the Commission as indicated at Para-9 and 10.

15. The University/Institute shall take all possible measures to ensure effective implementation of policies of Government of India relating to SC/ST students and teachers in regard to the UGC programme. In case of non-teaching staff, the policies of the Central Government in respect of Central Universities and of the State Government in respect of State Universities shall be implemented

16. The first installment of admissible grant will be released separately. In the meantime, the University may submit the following information requested for at para 14 (i, ii, iii & iv) by return of post.
17. The second and subsequent installment of grant for any approved items will be considered and sanctioned only on receipt of the Utilization Certificate for the earlier installment in the prescribed form signed by the Registrar/Finance Officer as the case may be.
18. It may be noted that if orders for purchase of equipment are not placed within six months from the date of receipt of the grant by the university, the approval shall be considered as having lapsed.

Yours faithfully,

  
(P. Prakash)

**Additional Secretary**

**NOTE:- Please see SAP guidelines on UGC website [ugc.nic.in](http://ugc.nic.in).**

Copy forwarded alongwith the copies of Annexure I for information and necessary action to:

**Prof. I. Usha Rao  
Co-ordinator,  
DRS Programme,  
Department of Botany  
University of Delhi  
Delhi-110007**

Copy for information to:

1. The P.S. to Vice Chancellor **University of Delhi, Delhi-110007**
2. The Head **Department of Botany, University of Delhi, Delhi-110007**
3. The Secretary to the State Government of **New Delhi**.  
Department of Education, **Delhi**.
4. Guard File.

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(V.P. Arora)  
**Under Secretary**



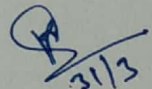
Annexure - I

UNIVERSITY GRANTS COMMISSION

FINANCIAL ASSISTANCE APPROVED FOR IMPLEMENTATION OF THE SPECIAL ASSISTANCE PROGRAMME IN THE **DEPARTMENT OF Botany, University of Delhi** AT THE LEVEL OF **DRS-I** FOR DURATION OF FIVE YEARS FROM (1.4.2011 TO 31.3.2016)

S. No.	ITEMS	Amount approved RS. (IN LAKH) for Five years
	<b><u>Non Recurring</u></b>	
	<b><u>Equipment</u></b>	
1.	NO-Analyser Photosynthesis System with soil CO <sub>2</sub> Analyser system	35.00
	<b>Total</b>	<b>35.00</b>
	<b><u>Recurring</u></b>	<b>for Five years</b>
1.	Contingency /working expenses @ Rs.30,000/-p.a	1.50
2.	Project fellow (1) @ Rs.96,000/- p.a.	4.80
3.	Advisory Committee meeting (TA/DA for UGC Nominees in the committee @ Rs.50,000/- p.a.	2.50
4.	Books and Journals @Rs.40,000/- p.a.	2.00
	<b>Total</b>	<b>10.80</b>

**Total (NR + R) Rs. 35.00 + 10.80= 45.80**

  
(V.P. Arora)  
Under Secretary